



Directions: To start the club approval process, please complete all parts of this club proposal.

Note: Your proposed club may not meet or organize before receiving confirmation that your club has been approved. Submit completed form to the principal for review by the administrative team. Once approved you must have a staff member present at all meetings/events. Once all the items below have been reviewed and/or completed, initial next to each item, sign the bottom of this form, and return a hard copy to the principal for review by the administrative team. Your proposed club may not meet until approval has been granted.

_____ Read [WCPSS Old Board Policy Manual: 6800](#)

_____ Read [WCPSS Old Board Policy Manual: 6800 R&P](#)

_____ Read [WCPSS Old Board Policy Manual 6801](#)

_____ Read [WCPSS Old Board Policy Manual: 6801 R&P](#)

_____ Read [WCPSS New Board Policy Manual: 5520](#)

_____ **Complete and submit the CFLEX New Club/Organization Proposal Form on page 2.**

By initialing each item above and signing below, you state that you have completed each of the items required for review of your proposed club.

Printed Name

Date

Signed Name

Crossroads FLEX High School

Student Initiated Club Process



All areas of this form must be filled out and submitted for the club/organization to be considered for approval.

Primary student making request _____ Email address _____

Staff Advisor _____

Staff Advisor signature _____

Name of club/organization _____

(The name of the club should be representative of the club's purpose.)

Is this club/organization a chapter of a national organization? _____ Yes _____ No

When will this club meet? How often will this club meet?

Attach or email the following:

- Purpose of the club: *(Include club mission, vision, goals and objectives. Describe how the club will benefit the students, the school, and/or the community.)*
- A list of major proposed activities for the club/organization to this document (Examples: guest speakers, service projects, field trips, etc.).

Signatures are required of at least six potential students interested in being a member of this club.

1. _____ 5. _____

2. _____ 6. _____

3. _____ 7. _____

4. _____ 8. _____

Administrative Use Only

_____ Approved for establishment at Crossroads FLEX HS

_____ Not approved for establishment at Crossroads FLEX HS. See reason(s) below:

Administrator Signature _____

Date _____